

BYLAWS FOR THE SOUTH FORK ARCHERS

DUES

- A. Annual dues are payable at the start of each fiscal year and shall be \$35 for a single adult membership and \$45 for a family membership. Provisions will be made to allow members to substitute goods or services for payment of annual dues. Any substitution shall be documented in the official club records. The officers of the club shall not be required to pay for their memberships.

OFFICER PROGRAM

- A. The positions of club officers shall retain the sole voting authority for decisions making outside of the general membership and membership meetings. The officers shall organize and exist so as to conduct normal club business in lieu of general membership meetings. During club officer meetings a quorum of officers is required before any meeting and its associated actions, dicions, etc. Will be official and club sanctioned.
 - 1. President Duties shall be:
 - a. To preside at all club activities
 - b. To create or appoint new committees, as need arises, with the approval of quorum of club officers
 - c. To appoint Range captains at the beginning of his/her term.
 - d. To conduct business for and/or access the treasury on the infrequent occasions the treasurer is unavailable to conduct normal club business.
 - e. To nominate, for club officer approval, an annual nomination committee, and financial audit committee.
 - f. Represent the club and bow hunting during all state wildlife council actions.
 - g. Represent the club, when necessary, for all state bow hunter education actions.
 - 2. Vice President Duties shall be
 - a. To perform the duties of the President if he/she is unable to act.
 - b. To aid the President in all club activities.
 - c. To assume the office of the President should he/she be unable to maintain those responsibilities.
 - 3. Treasurer Duties shall be:
 - a. To keep accurate record of all club receipts and expenses
 - b. To receive and disburse payment of all bills during normal club business. These monies shall be disbursed under the direction of the membership and/or club officers.
 - c. To prepare and submit a statement of income and expense at each meeting of the membership and officers.
 - d. Issue statement for dues and collect such monies.
 - e. To deposit all club funds in an institution as approved by the club's officers.
 - f. Upon election, obtain a proper checking account signature card and secure proper signatures for the current fiscal year for filing at a bank.

- g. To collect receipts for all club expenses before disbursement or reimbursement from club funds.
 - h. Provide all club financial records to and support activities to the annual yearend audit committee.
4. Secretary: duties shall be:
- a. To take and maintain a log of the minutes of all club activities.
 - b. To serve notices of meetings and activities with the membership. Notices of membership meetings shall be made in writing or by e-mail at least one week in advance. Notices of meeting location or changes in officer meetings shall be made to all officers one week in advance.
 - c. To keep records and conduct all correspondences pertaining to this office.
 - d. To keep accurate membership records which shall include names, addresses, e-mail address, and telephone numbers.
 - e. To publish, along with the treasurer, a monthly club newsletter.
 - f. To publish the membership and officer meeting minutes in the monthly newsletter.
 - g. To maintain custody of all the club's records from preceding years.
 - h. To maintain the clubs website and Facebook page
5. Range Captains duties shall be:
- a. In charge of all range activities.
 - b. Keep up on all rules and regulations.
 - c. Keep records of all membership off-work time, services, approved by the officers of the club. Officer approval shall be noted in the officer meeting minutes.
 - d. To oversee securing and dispensation of all awards and prizes at club tournaments and shoots
 - e. Select supporting committee members to assist in duties.
6. Bow hunting chairperson duties shall be:
- a. All club bow hunting events and activities.
 - b. Keep club records of harvest.
 - c. In charge of awards and prizes for all bow hunting activities.
 - d. Will award Best of Species prize on that big game that is taken in Idaho and recognized by the Pope and Young.
 - e. Select supporting committee members.
7. Previous President duties shall be:
- a. Support the effective transition of the new club president.
 - b. Aid the President and continue to support the club and club officers.

STANDARD PRESIDENTIAL APPOINTMENTS

- A. Publicity chairperson duties shall be:
- 1. To promote the club, bow hunting, and archery in general.
 - 2. To assist the club secretary in publishing a monthly newsletter.

3. To report and publicize all club activities, shoots, tournaments, bow hunting, meetings, advertising, and membership drives.
 4. Select supporting committee members to assist in duties.
- B. Ways and Means (all acting officers) duties shall be:
1. Propose, plan, and conduct all fundraising activities for the club; this excludes membership dues, but includes event fees, refreshments, novelty events, raffles, etc.

NOMINATIONS AND ELECTIONS

- A. Before the first of each fiscal year, the president shall appoint a nomination committee, to be approved by the club officers, who will present at least one nominee for each vacant officer position. The committee shall be composed of two current officers (excluding president) and three non-officer members of the club.
- B. Candidates for the elected offices of the club shall be nominated during the annual awards banquet. Any adult member of the club shall be eligible to nominate or be nominated by either the nomination committee or the general membership.
- C. Only adult members will be eligible for election voting. Individual memberships will have one vote and family memberships will have two votes.
- D. Club officer's elections and announcements will be conducted at the annual awards banquet.

CLUB MEETINGS

- A. Regular business meetings of the club officers will be held on the 2nd Tuesday of each month at 7:30 pm. These meetings shall be open to the general member attendance.
- B. Special meetings, when deemed necessary by any officer of the club, may be called. All officers shall be notified in advance of special meetings.
- C. A quorum is required for all club business meetings. A quorum is defined as any number of officers exceeding half of the total number of club officers.
- D. The March business meeting of the officers will also be the annual awards banquet.
- E. All club meetings will be conducted in accordance with the rules contained in the current edition of Roberts Rules of Order Newly Revised. Inconstancies with the club constitution and/or by-laws, when identified, will be reconciled during the next officer or membership meeting.
- F. Any officer absent for more than two consecutive meetings, shall be considered for replacement. Upon such vacancy, if so decided, the president shall nominate a replacement, to then be approved by the club officers.

SAFETY RULES

- A. Safety rules will be posted at the range.
- B. No broad heads shall be used at any club targets.
- C. No archer shall shoot an arrow straight up into the air. This is extremely dangerous.
- D. No archer shall ever, for any reason, aim an arrow at another individual. Arrows should only be aimed at targets, and then only after it has been determined that it is absolutely safe to do so.

- E. When looking for lost arrows, always lean your bow against the target face, thereby informing approaching archers not to shoot.
- F. All archers must continue to follow the directional arrows once they start around the range. Never cut through terrain to get back to your car, or for any other reason.
- G. All visitors or non-members must be instructed in basic shooting and range procedures before being allowed on the range while shooting is being done.

FIELD ARCHERY PROGRAM

- A. The club shall maintained and follow all field tournament and bow hunting procedures and rules chartered with whichever organization a shoot is organized under including but not limited to with N.F.A.A, I.B.O, ISB, ASA, or OPA
- B. Summer leagues and winter shooting activities shall be conducted as club member participation will allow.

MEMBERSHIP PROGRAM

- A. Club facilities will be available for all members and member's guest. Members are responsible for their guest activities and conduct.
- B. All members will be furnished with a membership card and a copy of the clubs constitution and bylaws.
- C. All members will receive regular newsletters
- D. All members will fill out a membership application (each members name, address, email address, and phone number) and submit it to the club secretary or treasurer.

BOWHUNTING PROGRAM

- A. The program will be overseen by a bow hunting committee appointed by the president. The committee will be made up of a Big game Chairperson and two other club members.
- B. Competition for bow hunter of the year awards will cover the fiscal year; January 1 through December 31.
- C. The determination of an entries acceptance or worthiness of consideration for any annual award shall be the discretion of the bow hunting committee.
- D. All accepted big game entries must be harvested under Pope and Young rules of fair chase and Idaho Department of Fish and Game laws. The following annual awards will compromise the bow hunting competition.
 - 1. Bow hunter of the Year shall be awarded to the club member who according to the point system who are not in the youth or junior categories.
 - 2. Bow hunteress of the Year shall be awarded to the club member who according to the point system who are not in the youth or junior categories.
 - 3. Junior bow hunter of the year shall be awarded to the youth member 15-18 years who accumulates the most points according to the point system.
 - 4. Youth bow hunter of the year shall be the member under 15 years who accumulates the most points according to the point system.

5. Game award shall be awarded to any member who successfully harvests a big game animal during the year.

a. Animals qualifying for this award are those listed below

b. Point values

Species	male	female
Moose	90	75
Bighorn sheep	90	N/A
Mountain Goat	90	75
Antelope	80	70
Elk	80	70
Wolf	80	80
Bear	60	60
Cougar	60	60
Deer	60	50
Coyote	30	30
Bobcat	30	30
Lynx	30	30
Fox	30	30
Turkey	30	30

c. Best of species award shall be awarded to the club member adult or junior who harvest the highest scoring animal of each big game species when scored using the Pope and Young scoring system. Only Idaho native big game species will be considered, but separate awards can be issued for Whitetail and Mule deer harvest.

6. The following regulations will be strictly followed

a. All entries shall be taken with bow and arrow in a fair and sporting manner within the state of Idaho. Animals taken outside of Idaho will not be eligible for any club bow hunting award, but may be given special recognition as decided on by the bow hunting committee.

b. Game laws shall be upheld at all times

c. All entries shall be turned into the Big Game chairperson no later than January 31.

d. All entries shall be subject to investigation by the Bow hunting committee.